*NEW Project Scorecard-CoC Competition & Special NOFO*

**FY 2022 OH-501 Toledo Lucas County Continuum of Care Scorecard**

Reviewer Name: Review Date:

Name of Project Reviewed:

Application Type: [ ] New--Annual NOFO [ ] Special NOFO Is this for an [ ]  Expansion or [ ]  DV Bonus?

Project Type: [x]  PSH; [ ]  RRH; [ ]  Joint TH-RRH [ ]  Supportive Services Only (SSO) [ ]  SSO project for Coordinated Entry (SSO-CE)

Requested Amount: Proposed # Persons Served:

**THRESHOLD REQUIREMENTS**

Agencies applying for funding must meet the following requirements to be considered for funding:

|  |  |  |
| --- | --- | --- |
| **Standard** | **Metric** | **Score** |
| Agencies applying for funding meet the 15 (16 if a DV provider) threshold requirements | All requirements checked= PASSOne or more of the Non-DV requirements checked= FAIL | [ ] **PASS** [ ] **FAIL** |

**AGENCY EXPERIENCE**

1) New project applicants must sufficiently describe experience administering federally funded grants, and submit the most recent financial audit, IRS Form 990, and list of current board members. New projects should also adequately describe how project will reach full operational capacity. New project applications that do not demonstrate capacity to carry out project may be rejected by the review team, 2)Local government applicants (county or municipality) should receive full points for this criterion if match has been adequately demonstrated, 3) Applicants with open (unresolved) monitoring findings or concerns from HUD or any other governmental or foundation funder, that doesn’t demonstrate a satisfactory corrective plan of action may lose additional points or be determined not to meet threshold.

|  |  |  |
| --- | --- | --- |
| **Standard** | **Metric**  | **Score** |
| **Agency demonstrates they have the capacity to carry out and implement the project proposed** | **Response is clear and concise and gives a complete picture of the relevant experience of the applicant AND the ability to rapidly implement proposed project** | **Response gives an adequate description of related experience, but the experience is limited AND contemplates implementation, but experience is limited** | **Response unclear and leaves unanswered questions about the experience AND ability to implement the program** | **Response does not describe experience working with people who are homeless and/or managing a similar program type (PSH, RRH, or TH‐RRH)** |  |
| **TOTAL Points Possible=20** | 20 | 15 | 5 | 0 |  |
|  |  |  | **SECTION 1 TOTAL:** |  |
| **Reviewer Comments** |
|  |

**PROGRAM OVERVIEW**

|  |  |  |  |
| --- | --- | --- | --- |
| **Standard** | **Metric** |  | **Score** |
| **PROJECT DESCRIPTION** | **Narrative describes:** | **Answers question clearly & concisely** | **Answers question adequately but leaves questions** | **Question NOT answered** | **N/A** |  |
| **TOTAL Points Possible: All=16****PSH Expansion= add 4****TH-RRH= add 2****SPECIAL NOFO APP= add 20****Range: 16-40** | Target Population described | 2 | 1 | 0 |  |  |
| Plan to meet housing and support service needs of participant | 2 | 1 | 0 |  |  |
| Project Outcomes are listed & reasonable | 2 | 1 | 0 |  |  |
| Coordination with Community Partners is described | 2 | 1 | 0 |  |  |
| Plan to reach full project capacity in a timely manner | 2 | 1 | 0 |  |  |
| Explains assurance of timely implementation  | 2 | 1 | 0 |  |  |
| **PSH/RRH EXPANSION *ONLY***: Additional funds will supplement services and/or increase participants served | 4 | 2 | 0 |  |  |
| **JOINT TH-RRH *ONLY***: Describes efforts to target and prioritize efforts to reach vulnerable and high need persons  | 2 | 1 | 0 |  |  |
| **SPECIAL NOFO APPLICANTS ONLY**: Describe how the proposed project is consistent with the plan described by the CoC in response to Section VII.B.4 of the Special NOFO | **YES** | **NO** | **IF NO, not eligible for SPECIAL NOFO FUNDS** |
| **SPECIAL NOFO APPLICANTS ONLY:** Project ability to reduce homelessness in Toledo/Lucas County | 10 | 5 | 0 |  |  |
| **SPECIAL NOFO APPLICANTS ONLY:** Project exhibits ability to provide prioritized access to appropriate housing and services for households experiencing homelessness with severe service needs | 10 | 5 | 0 |  |  |
| Milestones are completed | 2 | 1 | 0 |  |  |
| Development responsibilities are delineated | 2 | 1 | 0 |  |  |
|  |  |  | **SECTION 2 TOTAL:** |  |
| **Reviewer Comments** |
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**PROGRAM PRIORITY**

|  |  |  |
| --- | --- | --- |
| **Standard** | **Metric** | **Score** |
|  | **Adequately describes:** | **YES** | **NO** |  |
| Subpopulations are indicated | 1 | 0 |  |
| Project will participate in CE process **OR** is a DV provider | 1 | 0 |  |
| Project will move participants quickly to permanent housing | 1 | 0 |  |
| **SERVING PEOPLE with HIGH BARRIERS/NEEDS** | **Identifies the following barriers for project acceptance:** | **Barrier Checked** | **Barrier NOT Checked** |  |
| **TOTAL Points Possible= 15** | Too little income | 1 | 0 |  |
| Active or history of substance abuse | 1 | 0 |  |
| Criminal record (w/exception to state or federal mandated restrictions) | 1 | 0 |  |
| History of victimization (DV, sexual assault, childhood abuse) | 1 | 0 |  |
| **Identifies the following criteria are used for client termination:** | **Barrier NOT Checked** | **Barrier Checked** |  |
| Failure to Participate in supportive services | 1 | 0 |  |
| Failure to follow the individual service plan | 1 | 0 |  |
| Failure to make progress on service plan | 1 | 0 |  |
| Loss of income or failure to improve income | 1 | 0 |  |
| Failed drug and/or alcohol test | 1 | 0 |  |
| Other violations or project rules | 1 | 0 |  |
|  | **Answers question clearly & concisely** | **Answers question adequately but leaves questions** | **Question NOT answered** |  |
| Narrative explains responses to termination questions | 2 | 1 | 0 |  |
| **Adequately describes:** | **YES** | **NO** |  |
| Project will follow a Housing First Approach | 1 | 0 |  |
|  |  |  | **SECTION 3 TOTAL:** |  |
| **Reviewer Comments** |
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**SUPPORTIVE SERVICES FOR PARTICIPANTS**

|  |  |  |
| --- | --- | --- |
| **Standard** | **Metric**  | **Score** |
| **1) Obtain and remain in permanent housing** | **Narrative describes** | **Answers question clearly & concisely** | **Answers question adequately but leaves questions** | **Answer is partial, but leaves multiple questions** | **Question NOT answered** |  |
| **TOTAL Points Possible= 18** | Plan to assess participant needs thru case management | 3 | 2 | 1 | 0 |  |
| Plans to maintain/improve primary health services, mental health services, educational services, employment services, life skills, and/or childcare services. | 6 | 4 | 2 | 0 |  |
| Plans to identify rent reasonable units | 3 | 2 | 1 | 0 |  |
| Coordination with landlords and providers  | 3 | 2 | 1 | 0 |  |
| Availability of units described | 3 | 2 | 1 | 0 |  |
|  |  |  | **SECTION 4 TOTAL:** |  |
| **Reviewer Comments** |
|  |
| **Standard** | **Metric**  | **Score** |
| **2) Coordination with mainstream services** | **Narrative describes** | **Answers question clearly & concisely** | **Answers question adequately but leaves questions** | **Answer is partial, but leaves multiple questions** | **Question NOT answered** |  |
| **TOTAL Points Possible= 15** | Plan to coordinate and integrate with other mainstream health, social, and employment programs  | 6 | 4 | 2 | 0 |  |
| Plans to identify and enroll participants in Medicaid services | 3 | 2 | 1 | 0 |  |
| Includes Medicaid-financed services and provider roles | 3 | 2 | 1 | 0 |  |
| Leverage of non-Medicaid resources  | 3 | 2 | 1 | 0 |  |
|  |  |  | **SECTON 5 TOTAL:** |  |
| **Reviewer Comments** |
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|  |  |  |
| --- | --- | --- |
| **Standard** | **Metric** | **Score** |
| **3) Supportive services available to program participants, indicate who will provide them and how often they will be provided.** | **Response indicates that at least 11 of 16 services will be offered/provided for the participants to implement a comprehensive program, and description of services is clear, frequency is often, and leaves no unanswered questions** | **Response indicates that at least 11 of 16 services will be offered/provided for the participants, but description of services is not clear, frequency is acceptable, or leaves some unanswered questions** | **Response indicates that 7‐10 services will be offered/provided for the participants, and description of services is clear, frequency is acceptable, and leaves no unanswered questions** | **Response indicates that 7‐10 services will be offered/provided for the participants, but description of services is not clear, frequency is questionable, or leaves some unanswered questions** | **Response indicates that less than 7 services will be offered/provided to the participants** |  |
| **TOTAL Points Possible = 11** | 5 | 4 | 3 | 1 | 0 |  |
| **Narrative describes** | **Answers question clearly & concisely** | **Answers question adequately but leaves questions** | **Answer is partial, but leaves multiple questions** | **Question NOT answered** |  |
| **Additional support services & providers** | 3 | 2 | 1 | 0 |  |
| **Other Services Provided** | **YES** | **NO** |  |
| Transportation services provided | 1 | 0 |  |
| Follow-Up for benefits received | 1 | 0 |  |
| SSI/SSDI technical assistance available and by which providers | 1 | 0 |  |
|  |  |  |  | **SECTION 6 TOTAL:** |  |
| **Reviewer Comments** |
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**HOUSING TYPE & LOCATION**

|  |  |  |
| --- | --- | --- |
| **Standard** | **Metric** | **Score** |
| **Housing Type & Availability** | **Adequately describes:** | **YES** | **NO** |  |
| Housing Type | 1 | 0 |  |
| Max # of Units Available | 1 | 0 |  |
| **TOTAL Points Possible = 5** | Max # of Beds Available | 1 | 0 |  |
| Dedicated & Prioritized Beds Described | 1 | 0 |  |
| Address is indicated/explained | 1 | 0 |  |
|  |  |  | **SECTION 7 TOTAL:** |  |
| **Reviewer Comments** |
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**PROGRAM PARTICIPANT PROJECTIONS**

|  |  |  |
| --- | --- | --- |
| **Standard** | **Metric** | **Score** |
| **Households Served** | **Adequately describes-All:** | **YES** | **NO** |  |
| Breakdown of household with children is completed | 1 | 0 |  |
| Breakdown of household without children is completed | 1 | 0 |  |
| Breakdown of household with ONLY children is completed | 1 | 0 |  |
| Veteran household served is completed | 1 | 0 |  |
| Chronically homeless served is completed | 1 | 0 |  |
| Youth (ages 18-24) is completed | 1 | 0 |  |
| **TOTAL Points Possible:****NON-Dedicated=6****Dedicated= add 7** | **Dedicated Units ONLY** |  |  |  |
| Veterans or Unaccompanied Youth >=30% of persons served | 1 | 0 |  |
|  | **Answers question clearly & concisely** | **Answers question adequately but leaves questions** | **Question NOT answered** |  |
| Narrative explains targeted outreach efforts | 2 | 1 | 0 |  |
| Narrative explains project partnerships & referrals | 2 | 1 | 0 |  |
| Narrative explains program need | 2 | 1 | 0 |  |
| **Adequately describes:** | **YES** | **NO** |  |
| Sub-population estimates are completed | 1 | 0 |  |
|  |  |  | **SECTION 8 TOTAL:** |  |
| **Reviewer Comments** |
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**PERFORMANCE MEASURES &PROGRAM EVAUATION**

|  |  |  |  |
| --- | --- | --- | --- |
| **Standard** | **Metric** |  | **Score** |
| **Housing Stability** | **Response indicates that the project will anticipate at least an 85% housing stability rate** | **Response indicates that the project will anticipate between 79‐84% housing stability rate** | **Response indicates that the project will anticipate a housing stability rate at or below 78%** | **No response** |  |
| 3 | 2 | 1 | 0 |  |
| **Income Stability-Total Income-all sources** | **Response indicates that the project will anticipate at least an 54% increase in all income rate** | **Response indicates that the project will anticipate between 45‐53% increase in all income rate** | **Response indicates that the project will anticipate between 35‐44% increase in all income rate** | **Response indicates that the project will anticipate an increase in all income rate at below 35%** |  |
| 3 | 2 | 1 | 0 |  |
| **Income Stability-Total Earned Income** | **Response indicates that the project will anticipate at least an 54% increase in earned income rate** | **Response indicates that the project will anticipate between 45‐53% increase in earned income rate** | **Response indicates that the project will anticipate between 35‐44% increase in earned income rate** | **Response indicates that the project will anticipate an increase in earned income rate at below 35%** |  |
| 3 | 2 | 1 | 0 |  |
| **Program Evaluation** | **Description of project and agency evaluation is thorough, realistic, and leaves no unanswered questions** | **Description of project and agency evaluation is thorough, realistic, but leaves some unanswered questions** | **Agency shows no project and agency evaluation, or description is incomplete** |  |
| 2 | 1 | 0 |  |
| **Total Points Possible= 11** |  |  |  |  | **SECTION 9 TOTAL** |  |
| **Reviewer Comments** |
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**EQUITY**

|  |  |  |
| --- | --- | --- |
| **Standard** | **Metric** | **Score** |
| **Pursuit of Equity and Inclusion** | **Adequately describes:** | **YES** | **NO** |  |
| **TOTAL Points Possible= 16** | Applicant has BIPOC individuals in managerial and leadership positions | 2 | 0 |  |
| Applicant’s board of directors includes representation from persons with lived experience that actively participate. | 2 | 0 |  |
| Applicant has a process for receiving and incorporating feedback from persons with lived experience | 2 | 0 |  |
| Applicant has individual(s) with lived experience employed on their team | 2 | 0 |  |
| Applicant has reviewed internal policies and procedures with an equity lens and has a plan for updating policies that currently center white dominant culture | 2 | 0 |  |
| Applicant has reviewed agency’s program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity, and/or age | 2 | 0 |  |
| Applicant has identified programmatic changes needed to make agency’s program participant outcomes more equitable and developed a plan to make those changes | 2 | 0 |  |
| Applicant is working with HMIS lead to review HMIS data with disaggregation by race, ethnicity, gender identity, and or/age **OR** If not a current HMIS participant, applicant commits to participate in this review | 2 | 0 |  |
|  |  |  | **SECTION 10 TOTAL:** |  |
| **Reviewer Comments** |
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**FUNDING REQUEST & BUDGET BREAKOUTS**

|  |  |  |
| --- | --- | --- |
| **Standard** | **Metric** | **Score** |
| **GENERAL INFORMATION** | **Adequately describes:** | **YES** | **NO** |  |
|  | Will it be feasible for the project to be under grant agreement by September 15, 2023? | 1 | 0 |  |
| Type of CoC funding requested is described | 1 | 0 |  |
| Does this project propose to allocate funds according to an indirect cost rate? | 1 | 0 |  |
| Requested Funding categories is completed | 1 | 0 |  |
| Grant Term duration is completed | 1 | 0 |  |
| **SUPPORTIVE SERVICES** | **Adequately describes:** | **Answers question clearly & concisely** | **Answers question adequately but leaves questions** | **Question NOT answered** |  |
| Amount and description of funds requested | 5 | 3 | 0 |  |
| **OPERATING BUDGET** | **Adequately describes:** | **Answers question clearly & concisely** | **Answers question adequately but leaves questions** | **Question NOT answered** |  |
| Amount and description of funds requested | 5 | 3 | 0 |  |
| **TOTAL POINTS POSSIBLE= 15** |  |  | **SECTION 11 TOTAL:** |  |
| **Reviewer Comments** |
|  |

**SOURCE of MATCH & LEVERAGE**

|  |  |  |  |
| --- | --- | --- | --- |
| **Standard** | **Metric** |  | **Score** |
| **Required Match & Leverage Thresholds Met** | **Adequately describes:** | **YES** | **NO** |  |
| **Total Match is >=25% of Amt. Requested** | 2 | 0 |  |
| **Match amount appears adequate and listed match source does not raise concerns** | **Match amount appears inadequate and/or the match source(s) raise some concerns** | **Match is not listed, or match sources raise significant eligibility concerns** |  |
| 10 | 8 | 5 |  |
| **TOTAL Points Possible = 24** | **Leverage amount appears adequate and listed match source does not raise concerns** | **Leverage amount appears inadequate and/or the match source(s) raise some concerns** | **Leverage is not listed, or match sources raise significant eligibility concerns** |  |
| 10 | 8 | 5 |  |
| **Adequately describes:** | **YES** | **NO** |  |
| **Total Match & Leverage is >=150% of Amount Requested** | 2 | 0 |  |
|  |  |  | **SECTION 12 TOTAL:** |  |
| **Reviewer Comments** |
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Applicants were asked to provide information regarding the project budget amount, unexpended funds, outstanding federal debt, HUD monitoring findings, and utilization. Reviewers should consider this information to provide a score.

**SUMMARY BUDGET**

|  |  |  |
| --- | --- | --- |
|  | **Metric** | **Score** |
| **TOTAL Points Possible = 10** | **The budgets and rationale for the requested amounts are complete, accurate, and realistic, and leave no questions** | **The budgets and rationale for the requested amounts are complete, accurate, and realistic, but leave unanswered questions** | **The budgets and rationale for the requested amounts are acceptable, but leave unanswered questions** | **The budgets and rationale for the requested amounts are not clear, complete, accurate, or realistic, and/or leave too many unanswered questions** |  |
|  | 10 | 7 | 5 | 0 |  |
|  |  |  |  |  | **SECTION 13 TOTAL:** |  |
| **Reviewer Comments** |
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**CHECKLIST**

|  |  |  |
| --- | --- | --- |
| **Standard** | **Metric** | **Score** |
| **All Required Attachments are provided** | **YES** | **NO** |  |
| **TOTAL Points Possible = 7** | 7 | 0 |  |
|  |  | **SECTION 14 TOTAL:**  |  |
| **Overall Reviewer Comments**  |
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**CRC Scoring SUMMARY**

|  |  |
| --- | --- |
| **Agency Reviewed:** | **Project Name:** |

|  |  |  |
| --- | --- | --- |
|  | **POINTS POSSIBLE** | **POINTS ACCRUED** |
| **AGENCY EXPERIENCE** | **20** | **SECTION 1 TOTAL** |  |
| **PROGRAM OVERVIEW**  | **All=16****PSH Expansion= add 4****TH-RRH= add 2****SPECIAL NOFO APP= add 20****Range: 16-40** | **SECTION 2 TOTAL** |  |
| **PROGRAM PRIORITY** | **15** | **SECTION 3 TOTAL** |  |
| **SUPPORTIVE SERVICES FOR PARTICIPANTS -1** | **18** | **SECTION 4 TOTAL** |  |
| **SUPPORTIVE SERVICES FOR PARTICIPANTS -2** | **15** | **SECTION 5 TOTAL** |  |
| **SUPPORTIVE SERVICES FOR PARTICIPANTS -3** | **11** | **SECTION 6 TOTAL** |  |
| **HOUSING TYPE & LOCATION** | **5** | **SECTION 7 TOTAL** |  |
| **PROGRAM PARTICIPANT PROJECTIONS**  | **ALL=6****Dedicated= add 7** | **SECTION 8 TOTAL** |  |
| **PERFORMANCE MEASURES &PROGRAM EVAUATION** | **11** | **SECTION 9 TOTAL** |  |
| **EQUITY** | **16** | **SECTION 10 TOTAL** |  |
| **FUNDING REQUEST & BUDGET BREAKOUTS** | **15** | **SECTION 11 TOTAL** |  |
| **SOURCE of MATCH & LEVERAGE** | **24** | **SECTION 12 TOTAL** |  |
| **SUMMARY BUDGET** | **10** | **SECTION 13 TOTAL** |  |
| **CHECKLIST** | **7** | **SECTION 14 TOTAL** |  |
| **TOTAL POSSIBLE POINTS** | **189-220** | **TOTAL SCORE** |  |