

## TOLEDO LUCAS COUNTY HOMELESSNESS BOARD

February 17, 21011 Board Meeting

Present: Ehman, Gebers, Moore, Leslie, TecpanecatI; Franklin and Fey joined the meeting via conference call at 3:46 p.m. making a quorum. Staff: Conklin

Excused: Tore, Anthony, Gorny, N. Leslie & Miracola. Absent was Salverda.

Meeting Called to order by chairman by Paul TecpanecatI at 3:12 p.m.

Actionable items were tabled until quorum. **Minutes:** Approval January 21, 2011 Board meeting minutes; moved by Franklin, seconded by Craig: Yes 6, No 0, Abstain 1. Motion passed.

**Treasurer Report:** Approval of January 2011 bank reconciliation statement, Moore/Gebers: 7-0. Motion passed

### **Director Report:**

PIT: Was incomplete pending the non-HMIS providers. Efforts continue to secure their numbers for January 25, 2010.

CASE-HPRP: As this is the primary community resource the system is a little strained. Payments are going out slower than desired optimum.

The HUD monitoring visit of CASE-HPRP was postponed until March 22-25.

The two items noted by the ODOD Fiscal Monitor following her review on January 18, 2011 are being addressed: a Memorandum of Understanding (administrative contract) between the City of Toledo and TLCHB for CASE-HPRP is being finalized; and, TLCHB will not request a draw from ODOD for HPRP until an invoice is in hand from COT so as not to exceed the Fifteen Day Rule of draw to payment.

### **Committee Reports:**

**Homeless Prevention Committee (Moore):** Addition to the written report. The community service provider guest on March 3<sup>rd</sup> will be LC Jobs & Family Services to discuss programs that either directly or indirectly provide homelessness prevention assistance.

**A HMIS Advisory Committee** written report was not available.

There were no other committee reports.

### **President Report**

An ad-hoc board development committee made up of board members: TecpanecatI, Franklin, Gebers; community representative, Bill Kitson; and staff, Conklin will be convened soon.

No objections were raised to move the March board meeting to the 4<sup>th</sup> Thursday, March 24. Therefore, meeting date was changed as an exception to March 24, same time, 3 p.m.

### **Old Business:**

**Personnel Policies:** Approval of personnel policies, Franklin/Ehman: 7-0. Motion passed.

**2009 Financial Review:** Approval of allocating an additional \$2,500 to expand to the financial review to an audit to current firm under contract, Mosley, Pfundt, Platz & Glick Inc. as moved on January 21, 2011 (Tore/N. Leslie.) 7-0. Motion passed.

**November 23, 2010 minutes:** Approval of the 11/23/10 minutes as moved on January 21, 2011 (N. Leslie/Ehman.) 6-0-1. Motion passed.

**November 2010 Bank Reconciliation:** Approval of the November 2009 Bank Reconciliation as moved on January 21, 2011 (Miracola/Fey.) 7-0. Motion passed.

### **New Business**

**Strategic Alliance Partnership Grant:** Tecpanecatl began discussion of the Strategic Alliance Partnership grant. K. Leslie expressed concerns of one of the planned outcomes of “at least one merger.” Leslie asked based on what criteria, and was told one consideration could be cost per client. Leslie objects to this method as different clientele need different levels of service. Harbor House’s cost is greater because they provide a deeper level of service. While HH is early end transitional and provides deep recovery, FOCUS is scattered site later end transitional. Conklin concurred that the cost should be based on services provided and that services would be a major consideration in developing a cost of service per unit formula.

Approval of submitting Strategic Alliance Partnership Grant for \$35,000, Gebers/Ehman: 7-0. Motion passed.

**Supportive Services for Veteran Families Grant:** Approval of submitting Supportive Services for Veteran Families Grant for \$35,000, Franklin/Gebers, 6-0-1 (Moore abstained.) Motion passed.

**2011 Budget** tabled.

Meeting Adjourned: 4:23 p.m. K. Leslie/Gebers moved to adjourn.

Next meeting March 24, 2011 at 3 p.m at TLCHB.

Ken Leslie,  
Secretary Pro-Tem