

TLCHB-September 15, 2011 Board Meeting Minutes

Members Present: Tammy Holder, Kyle Grefe, Craig Gebers, Toby Fey, Paul TecpanecatI, Jane Moore, Ken Leslie

Staff/consultant: Deb Conklin, Kathy Teigland

Excused Absence: Maria Gorny, Margaret Miracola, Robert Franklin, Steve Anthony

Resignation: Norma Leslie regretfully submitted her resignation due to work related scheduling conflicts. Norma was thanked for her contributions and dedication to the homeless issues.

Meeting called to order at 3:05

Minutes: Minutes of August 18, 2011 reviewed & approved. Gebers/Moore.

Treasurer's Report – Written report not available, Conklin reported on major receivables & expenditures.

Director's Report:

Written report provided

- Tracking HPRP progress and reviewed furnished August 2011 status report.
- Reported on work of Kathy Teigland, our consultant to the Community Alliance Project
- Gave special thanks to FOCUS for maintaining the HMIS system until its transfer to TLCHB.
- HMIS report on CoC Dashboard reviewed regarding new reporting requirements by HUD and to gear up for HEARTH.
- The auditors are completing both the 09 & '10 year audits. Will present to Executive Committee for review in November and board in November
- Auditor recommends TLCHB seek a capacity building grant for grant management software

Conklin verbally reported unduplicated client count added to HIMIS in August is 219 bringing the count to 21,475 since HMIS inception.

Committee Report:

- HMIS Advisory Committee- written report of August 24 mtg provided. No action needed.
- Homeless Prevention Committee – written report (of Sept 13 mtg) provided . No action required

Board Development: At request of executive committee, Paul and Robert developing board member job description.

New Business: CoC /CRC/SHP Task Force update provided by Conklin and Gebers.

Meeting Adjourned 4:01 p.m.