

Toledo Lucas County Homelessness
Board August 22, 2012

Meeting called to order at 8:35 a.m. by Paul Tecpanecatl.

Present: Paul **Tecpanecatl**, Joe **Tafelski**, Jane **Moore**, Rodney **Shuster**, Jim **Gault**, Scott **Sylak**, Craig **Gebers**, Lee **Armstrong**, Veronica **Burkhardt**, Morris **Jenkins**, Kyle **Grefe**, Joe **Tafelski**, Maria **Gorny**, Coleena **Ali**, and Kyle **Grefe**

Absent: Morris Jenkins, Julie Embree

Staff: Deb Conklin, Terry Biel, Andrew Masters

Paul asked everyone to introduce themselves and welcomed Andrew Masters, an intern with the Homelessness Board.

Schuster made a motion to accept the minutes from the June 28, 2012 meeting; **Gorny** seconded. Minutes accepted.

Bank reconciliation was presented by Gorny for July 2012. Motion to approve by **Gebers**; **Lee** seconded. No discussion. Reconciliation report accepted.

Directors Report: City of Toledo has provided \$15,000 for an administrative assistant. The amended 2012 budget was presented by Conklin. The minor adjustments were delineated by Conklin. The consultants report for the Community Alliance Project (CAP) will be reviewed by the CAP management Team and consultant in September. The date for the Congress to end Homelessness was changed from October 5 to **November 9**.

T. Biel gave report on the 2012 Contributing HMIS Organizations (CHO) Performance Tracking. This report measures the completeness of data reporting by the CHOs to the TLCHB-HMIS. Proposal to place this monthly tracking chart on our website was discussed and approved. Motion by **Gebers** and seconded by **Sylak**.

The purchase of accounting software was put on hold until other bids received.

A review of St. Paul's Community Center's application for \$260,900 to ODOD was next presented by Deb. Homeless agencies in the Toledo area that are part of the Toledo-Lucas County CoC must secure approval from the CoC for conformance to local policies and strategies. After some discussion, the application was approved. Motion made by **Sylak**. Motion seconded by **Burkhardt** with one abstention (Grefe).

The board next reviewed the Homelessness' Board' application to ODOD for \$587,000 to continue with the HPRP program of providing financial and stabilization services to 320 households over a two year program. After some discussion the application was approved. Motion made by **Gebers**, seconded by **Sylak** with two abstentions (Moore & Grefe).

This motion was later amended via email on August 29 that increased the allocation to FOCUS within the original grant request of \$587,000. The final vote was 11 for 0 against and 1 abstention.

Terry next reviewed the two documents from the Housing Collaborative Network needing Board review and approval. First was the Memorandum of Understanding (MOU) between the partner agencies of the HCN and the TLCHB. Item #8 of the MOU was revised to clarify the type of changes that needed to be reported to the CoC by the partner agency.

The next document was the proposed Coordinated Assessment/Centralized Intake Approach among the partner agencies. This document represented countless meetings and discussions among all participating parties. Terry acknowledged the hard work of Mike Badik, Lynn Jacquot, and John Hoover in finalizing the final document. Terry gave an overview of the meetings held, the processes proposed and compromises made. A flow chart of the intake process was also reviewed. At the August 14 meeting of the HCN the Coordinated Assessment/Centralized Approach was adopted by a majority vote. Conklin next reported on the minority report that was submitted by five agencies (Aurora, Family House, St. Pauls, Bethany House and Catholic Charities) requesting modifications to the Coordinated Assessment/Centralized Approach process. After some discussion, a motion was made to adopt the MOU (with the changes to item 8) and to adopt the Coordinated Assessment/Centralized Intake Approach with the caveat that staff respond to the issues raised and to meet with the minority report representatives to make appropriate changes that are in keeping with the adopted principles and policies of the adopted report. Motion made by **Gebers**, seconded by **Burkhardt** with one abstention (Grefe).

Next a motion was made by Tafelski seconded by Schuster and approved unanimously for the board to go into executive session to discuss personnel matters.

With no further business, Armstrong motioned to adjourn: seconded by **Gorny**. Motion approved. Meeting adjourned at 11:19 a.m.