

TLCHB Board Meeting

Date: April 25, 2012

Time: 1:30 p.m.

Members Present: Joe Tafelski; Margaret Miracola; Rodney Schuster; Veronica Burkhardt; Scott Sylak; Kyle Grefe; Julie Embree; Jane Moore; Coleena Ali; Craig Gebers via phone;

Absent: Maria Gorny; Paul Tecpanecatl

Miracola called meeting to order and with permission of board recorded the meeting for her staff to use for composing the minutes

Per President Tecpanecatl's suggestion the memorandum from TAAEH and their concerns will be discussed by the Executive Committee and suggestions will be brought back to the Board.

**Meeting minutes from March 28, 2012:**

Change: Grefe was absent from the March 28, 2012. Sylak/Grefe motion passed as amended.

**Treasurer's Report:** (Changed to Reconciliation)

Treasurer Gorny absent. Conklin clarified the Strategic Alliance Grant as funding for the Community Alliance Project which will conclude with final report from Consultant Kathy Teigland.

Motion to accept the bank reconciliation pending audit – Everyone in favor to accept, no one opposed.

**Director's Report and updates:** (Deb Conklin)

Conklin reviewed the process for updating HUD's initiated Continuum of Care Action Plan for HEARTH Implementation. The May 11 2012 Executive Committee will add an hour with invitation to all board members to discuss the plan. A Spring CASE meeting facilitated by a representative from COHHIO will be held on June 5 for community input. On June 8, 2012 the executive committee and other interested board members will review the discussion and input and revise the plan as warranted for final submission on June 30, 2012 to HUD.

Discussion continued regarding the report and all of its components, as well as, discussion regarding the handouts along with the report. The Action Plan speaks directly to the CASE Plan revision being planned for this year. The plan included areas of the CoC elements that will **benefit from technical assistance** from HUD.

The CoC's received their SHP scoring debriefing for the 2012 application. These are not particular to each CoC but are general to the overall process. We lost points this year but it is important to keep in mind that HUD measures on a curve of the whole country's performance and therefore can lose points based on others exceeding our performance which for all intent and purposes has remained status quo for the last few years, especially in community performance and engagement. Renewal projects specific performances are not included in the score. New projects are competitive and require that a community's overall score is acceptable for new project funding.

**Action Items:**

2012 Budget – Move to pass the budget as balanced by adding carry-over from last year (\$17,000.00) Sylak/Schuster. Motion passed.

**Other Items:**

Conklin announced that Michael Badik, previously from the City, has applied for the open position. Members encouraged Conklin to speak to City of Toledo Administration to ascertain their opinion of Board's contemplating interviewing and potentially selecting Badik. Conklin agreed. Several good candidates have applied for the position. Conklin anticipated interviewing no less than three candidates.

It was suggested that a search committee be established to start the process to look for a successor of Conklin given her decision to leave in December 2012.

Conklin did caution the Board that they must have a plan to secure the funding needed for this position.

Organizational Chart was presented for discussion.

Board Goals were tabled.

**Housing Collaborative Network:**

Conklin discussed the Network's purpose and membership. Every agency receiving public funds for addressing homelessness will be required to be a part of HCN. HCN will be a standing subcommittee within the Board's Housing Stability Committee and will work to design a housing crisis response system that gauges its success according to HEARTH's performance measurements and the regional planning mechanism for Ohio Department of Development. HCN will submit its recommendations to the Housing Stability Committee for its review and submission to the board for action.