

TLCHB Board Meeting
Date: January 27, 2012
Time: 1:30 p.m.

Members Present: Paul Tecpanecatli; Joe Tafelski; Margaret Miracola; Rodney Schuster; Veronica Burkhardt; Scott Sylak; Kyle Grefe; Craig Gebers; Maria Gorny; Jane Moore; and guest, Julie Embree.
Staff: Deb Conklin

Absent: Jim Gault, Morris Jenkins

Meeting called to order near 12:30 p.m. following board orientation

Meeting minutes from December, 2011 – Second page of board report read by Deb as it did not print out; Motion to Approve minutes by Joe; Maria seconded – Approved

Bank Reconciliation read – \$154,499.89 as of December 31, 2011. Grant money from General Funds should be kept separate per Kyle. It was agreed that from now on it would be kept separate.

Questions regarding who Glenn Harmony (he is staff member) and Kathy Tiegler (she is consultant) were addressed. An explanation was given regarding Kathy's work and results /recommendations will be made to the board. Kyle questioned if there is anything else she will be doing. Answer is "yes" – i.e. will be working with current providers to get their input on policies and procedures for emerging coordinated entry
Craig – Motion to approve bank reconciliation; Scott – second; All approved.

Budget Report – needs a 2nd set of eyes to look over. We have expended \$425,000.00 of \$477,595.00. The Homelessness Board doesn't provide direct services. We convene and manage the HPRP program; we supervise the HMIS staff. The City of Toledo provides the financial services billing us for the ODOD portion and we pay based on their invoices. Any suggestions are welcome on how the report can be made more comprehensible. Concern was raised that it shows no expenses for an audit. Copies of 2009 and 2010 audit will be given out to board members at next meeting. Any more questions on the budget? No questions asked.

2012 Budget – Rough Draft

Need to budget for a full-time program director; we can get that position filled sooner, rather than later. We really need 2 full-time staff. There is approximately \$700,000.00 coming through this agency and there is no fiscal management beyond Deb and Maria. We need a staff person that is a fiscal officer and a program assistance; the program assistant should not be doing the books. A position can be added; however, we need to add where the monies will come from.

City received its regular and one-time only ESG funding announcements for 2012-13. These will be contracted out to agencies, how exactly in light of the new ESG regs is yet to be determined. It could be done through RFP or through the Board; either way, the monies will come through a more direct influence for rapid housing and prevention. In 2013, the Homeless Board will be responsible for the entire E.S.G. This does not mean we will get it all, but we will be responsible for making the funding decisions.

Looks like the proposed budget is a pretty substantial increase compared to last years budget; of the income items, how many are already committed to TLCHB? HUD HMIS - \$85,000 and \$5,000 - United Way, ODOD and strategic alliance partnership are all targeted line items. City of Toledo is a moving number. We have to submit application and we will be asking for \$20,000. ODOT allows us to save dollars to manage the program and will take closer look at how ESG works. Shouldn't add dollars to budget unless we are sure that we are getting the monies. Question posed, why don't we ask for more from the city; if this is a HUD mandate to solve the

homelessness problem, then community has to respond. As a board, how do we accomplish this? We are at a pivotal point; the community doesn't know that we exist.

Further discussion was held regarding other funding that could be available from other sources. Deb and Paul have a good relationship with the city. City has told us that they want the experts to run the programs to assist homeless; city, state and HMIS should be the sources that are funding to run the program.

Executive committee Paul would like to explore this more in depth.

Deb – on paper our COC is doing well. Columbus and Dayton, etc. are getting more money from their cities. Suggestion for us to pursue included approaching county, VSC and LCCS; county and city \$'s for this effort should come from general fund as well, perhaps a portion of what the casino will generate!

Motions:

Community Development Block grant request for \$25,000:

Motion – first Craig; second Scott.

Abstain - Veronica and Maria

Motion passed.

ODOD HSP (ESG) request for \$123,500:

Motion – first ?; second Rodney

Motion passed.

VA SSVF grant request approximately \$500,000:

Motion – first Maria; second Craig

Abstain – Jane

Motion passed

COT ESG grant request approximately \$290,000:

Motion – first Margaret; second Rodney

Abstain – Jane, Joe, Kyle, Maria, Veronica

Conversation ensued to pursue the following sources of funding because of the emphasis on reducing homelessness for families and veterans and the need for local government partnership:

County general fund (\$20,000) – Motion - first Rodney; second Joe; Motion passed

LCCS (20,000) – Motion (\$20,000) – first Maria; second Rodney; Abstain - Jane; Motion passed

LC Veteran Services Commission (\$20,000) – Motion – first Scott; second Craig; Motion passed

Systems Director, Terry Biel and System Analyst, Glenn Harmon gave orientation on HMIS and HMIS reports.

Meeting adjourned.

Respectfully submitted:

Margaret Miracola,

Secretary