

TLCHB 1946 N. 13th Street-#437, Toledo, Ohio 43604 – Conference Room

TLCHB Board Meeting – March 27, 2013

Present: Paul Tecpanecatl, Heather Baker, Jane Moore, Ivory Mathews, Rodney Schuster, Scott Sylak, Haraz Ghandari

Excused: Gebers, Gorny, Embree, Tafelski, Ali, Burkhardt, Ujvagi, Grefe, M. Jenkins

Staff: Nancy Wlodarski, Terry Biel and Deb Conklin

Paul called the meeting to order at 8:35 am and asked everyone to introduce themselves for the benefit of new board members and first time attendees: Haraz Ghanbari (representing the Veterans Services Commission) and Ivory Mathews (representing LMHA).

Motion by Scott to approve the minutes from the February 20th. Second by Rodney. Motion approved, 10-0 (Embree, Gorny & Gebers voted to approve minutes via email on 3/27/2013).

Maria Gorny was unable to attend meeting therefore bank reconciliation was unavailable.

Deb reviewed the budget and reported that everything was in line with the previously approved budget. On the income side, waiting for reimbursements on expenditures made, which are chargeable to various grants. Largest receivable for approximately \$260,000 will be from the City of Toledo for HPRP. Last time funds were requested from City of Toledo was in the end of October. Reimbursement requests will happen the week of April 1st.

Homeless Service Grant update- combined ESG, Community Development Block Grant and Homelessness Crisis and Response monies from state. Received 11 applications, which were being scored by the Citizens Review Committee (CRC). Review meeting with the city set for April 8th from 8:30 to 11:00. Board welcome to attend.

Recommendations for CoC Grant: Italicized numbers are the renewal grants that HUD announced as approved. Most of the changes have to do with fair market rents. Another announcement will be forthcoming regarding tier one new applications from HUD.

Point in Time homeless survey - trend for homelessness going down. More detailed version of this report will be available after April. Preliminary count of sheltered and unsheltered includes all but the Toledo Gospel Mission, which Terry was working to get their numbers.

Housing and Stability Committee: Jane reported that Emergency Shelter Standards Revision will be presented later and voted on.

PR Committee: Did not meet

Quality and Performance Committee- Scott reported on the committee's discussion regarding the Data Quality Plan. Plan was reviewed and endorsed by the housing network. Committee asked for approval of Data Quality Plan with amendment. Motion by Scott and second by Heather. Motion carried 10-0 (with Embree, Gebers and Gorny voting via email on 3/27/2013).

Next, the Security and Privacy Policy was presented by Scott. This policy was also reviewed and endorsed by the HCN. Of note, it was agreed that any kind of sanction should have some teeth to it. Committee felt that this was a reasonable policy. No real guidance from HUD other than required to have a policy in place. Agency directors have had an opportunity to look at these guidelines. Motion to approve the Policy made by Scott with a second by Rodney. Motion carries 10-0 (with Embree, Gebers and Gorny voting via email on 3/27/2013)

The Emergency Shelter Standards Revisions was next presented by Jane. The committee used the Ohio Basic Standards as well as the old standards previously used. Committee had recommended some clarifications and the revised standards were presented to the HCN in February for their review and input. The proposed revisions were embraced by HCN. Motion to approve the Emergency Shelter Standards Revision my by Jane and seconded by Ivory. Motion carried 10-0 (with Embree, Gebers and Gorny voting via email on 3/27/2013).

Deb and Terry next reported on the Coordinated Assessment Addendum. Coordinated Assessment Addendum formalized a lot of what was already happening. This is mandated federally to have a coordinated assessment for intake. This document governs that assessment. HCN is the venue for all these service providers and most all of the Quality of Care groups participate in the steering committee. Motion to approve the Coordinated Assessment Addendum made by Jane and seconded by Scott. Motion carried 10-0 (with Embree, Gebers and Gorny voting via email on 3/27/2013).

From 10:10 a.m. to 10:25 a.m., the Board went into executive session to discuss the work of the executive director search committee.

The Board reconvened at 10:30 a.m. and adjourned at 10:35 a.m.

PZT/NW