

Toledo Lucas County Homelessness Board (TLCHB) Special Meeting
January 3, 2013

Present: Tecpanecatl, Tafelski, Embree, Gorny, Ali, Burkhardt, TLCHB Staff (Conklin, Badik)
Email: Gebers, Morris

RE: Acceptance and approval of the Citizen Review Committee recommendations for the 2012 Continuum of Care (CoC) Consolidated Application

The meeting was convened at 8:42 a.m.

Deb Conklin provided information on members of the Citizen Review Committee (CRC) who evaluated the applications. Priorities were based on Population Served and *Project Type*.

The date for ranking/scoring and approval of the CRC recommendations followed a timeline recommended by the Department of Housing and Urban Development (HUD) to allow up to 15 days for any appeal to HUD by any local applicant, which coincided with the due date for the CoC grant. This was part of the NOFA to maximize scoring for continuums.

Local criteria for the selection of projects for Tier 1 and Tier 2 were reviewed. Final Pro Rata Need amount for Tier 1 is the Annual Renewal Demand (ARD) minus 3.5%. This amount equals \$4,336,684. Deb Conklin reviewed the Selection Criteria for both Tiers.

This year's funding round allowed for the strengthening of the Toledo CoC due to the codified regulations enacted. Local governance has a greater ability to reward high performers. Discussion centered on over \$500,000 returned to HUD by local grantees. A need for monitoring of an agency's progress, reports, and spending would alleviate year-end surprises as to performance, or lack thereof. Currently, there is no agreement between the HUD grantees and the HB.

Board members made one change to the CRC recommendations after discussing the ranking of transitional housing as the lower project type priority. Goal was to reduce their allocation slightly to fund either the HMIS expansion or RRH.

A Motion made by Embree: Accepting the CRC recommendations with one modification: A reduction for all Transitional Housing (TH) projects of 1.5% from the HUD ARD maximum allowed due to its ranking as the lowest local CoC priority, for the purpose of directing funds to the HMIS Expansion Project. Motion seconded by Ali. Motion passed. This included Gebers via email.

Further discussion was that all projects would be required to submit Annual Performance Reports (APR) on a quarterly basis, in addition to key indicators, such as financial and performance.

Motion made by Tafelski that for those deemed low performers, additional reporting requirements will be requested, which could include capacity building. Seconded by Gorny. Motion passed.

Language will be included that requires a valid signature to confirm acceptance of conditions as a prerequisite for acceptance of grantee application for HUD submission.

Deb will further fine-tune language for the letters. Applicants are to be notified of awards by the end of the day.

Meeting adjourned at 10:07 a.m.