

TLCHB BOARD OF DIRECTORS' JUNE 26, 2013 BOARD MEETING

Present: Rodney Schuster, Scott Sylak, Julie Embree, Craig Gebers, Joe Tafelski, Paul Tecpanecatl, Jane Moore, Ivory Mathews, Veronica Burkhardt, Kyle Grefe, Haraz N. Ghanbari, Peter Ujvagi (*one other member present but couldn't read the signature on the sign in sheet*)

Absent: Colleen Ali, Maria Gorny,

Guest: Omar Smiley

The meeting was called to order at 8:37 a.m.

First order of business was to approve the April 2013 minutes. One correction was noted for the spelling of Schuster. Tafelski made the motion to accept with the amendment; Sylak seconded; motion passed.

Second order of business was the bank reconciliations. Staff is working on the January entries into the new system. No action taken.

Director's Report: a review of the budget shows activity through May 2013; some items of note include: an increase in insurance costs, city of Toledo approval for a budget adjustment; and clarification that "other" references the K. Tieglund expense. A request was made to include operation expenses on the budget report - with the new software, Tom can configure to allow this option and report by category. SAGE – being updated and will be up and running by end of August 2013.

Launch date for coordinated assessment to go community wide is July 8; Terry and Kristen are working with agencies to get them ready; there are a few coordination issues.

Housing Stability Committee: a review of the shelter standards will include both transitional housing and permanent housing units; the committee saw no need for different documents for each type of housing; the only major change was on page 7, #19 as it related to language assistance; most entities use the "language line". ABLE also has language services. A motion by Moore to accept the compilation of the standards; seconded by Mathews; motion passed.

A discussion also centered on how reasonable accommodations is interpreted and carried out by housing providers, both temporary and permanent; while there is some flexibility in how to respond, *no action* is the same as denial of service.

Another section within the Standards brought up a question as to how alcohol use is defined – there was some concern as to the term "caught drinking" and its vagueness. There are clinical medical issues that become a part of this and the community should consider a higher standard; drug dependency is a disease and the medical aspect must not be overlooked.

Aspects of both section F & G need to be clarified. The decision was to remove G, make F more inclusive of “substance”. Sylak will assist Moore with the language. Board action was deferred until the next meeting.

Deb Conklin – provided her exit interview with the board and gave her bits of wisdom:

- Homelessness, in all its forms, is unacceptable;
- Housing is the key to wellness;
- Stay lean – best to maintain a small efficient staff;
- Maintain a TEAM dynamic

Quality and Performance Committee - the quarterly report was reviewed and discussion centered on how the performance data should be rolled out – it will stay as an aggregate number for now. The future goal is to report individual agency performance to the website.

TAAEH – the former and newly elected executive committee met on June 25th; the providers lobbying to Toledo City Council for additional funds brought negative feedback by TAAEH members. The new executive committee members are: Jody Jankowski (VOA), Kathy Zenz (Legal Aid of Western Ohio), Lynn Jacquot (YWCA), and Claudia Salazar Rodriguez (EOPA). Grefe will forward to Tom the contact info for the new president. One board comment questioned how the group can exist effectively while the parking lot conversations exist. Can the board help in any way? Should we even offer? A recommendation was made for the HB director to reach out to TAAEH officers to keep the lines of communication open. Getting the right people to the table is important but accountability within the group must exist as well.

The board also discussed non-compliance with local CoC directives by certain agencies. A letter should be sent which will alert the agencies of HUD, State, and local parameters that must be met. One of the issues centers on the non-acceptance by a few agencies of the centralized intake form of coordinated assessment. The letter will include a corrective action plan. Motion to send the letter was made by Tecpanecatl, seconded by Sylak. Motion passed with abstentions by Schuster, Matthews and Ujvagi.

ED Search Committee – a final report has been submitted and the committee is officially disbanded.

One last order of business was a motion to accept NPI’s proposal to submit for a grant. Motion to approve was made by Embree, seconded by Mathews. Motion approved.

With no further business, the meeting adjourned at 9:52 AM