

Toledo Lucas County Homelessness Board
1946 N. 13th Street – Suite 437
Toledo, Ohio 43604
Executive Board Meeting
November 25, 2014

In Attendance: Craig Gebers, Scott Sylak, Milan Voska, Jane Moore, Michelle Isaacs, Rodney Schuster, Mike Badik, Paul Tecpanecatl, Julie Embree, Tom Bonnington, Karen Woo

Staff: Tom Bonnington

August and September minutes reviewed

Motion to approve August minutes (Rodney) 2nd Paul- Minutes approved

Motion to approve September minutes (Paul) 2nd Rodney-Minutes approved

1. Scott –reviewed financial reports. We are getting a monthly report that shows funding spent and account balances. We aren't getting year to date financials. We are getting closer to what we need, but are still unable to answer question of how impactful we are being in our community. Discussion regarding the report: Rodney-why does the report go 22 mos out? It doesn't track out yearly. This software isn't designed for a non profit. The MIP accounting software will be a better tracking method for our organization. OFSA is based on a calendar year. All other grants are not.

Motion to approve financial report (Scott) 2nd Paul

Financial report approved

2. Tom-reviewed budget handout. Proposed 3% raise for staff that has been here for over a year. We currently don't have a HMIS position listed, but we will be able to pull that out of the miscellaneous funds. There will be \$18,000 of funding from the county. There will be some adjustments to the budget moving forward.

Peter: County is working on next year budget. There will be significantly less to work with than this year. The \$18,000 was for this year's operating budget. The \$75,000 was to support the shelters. If you would like operating funding for next year the request should go in immediately. Discussion: Shelly-Does the \$18,000 have to be spent before December. Peter-in theory yes but if there were savings then that creates options. Tom: the bulk of the \$18,000 was for a new accounting system. Scott: Thank you to Peter/county for the gift of funding. Motion to approve budget (Paul) 2nd Scott. Budget approved.

Presentation:

Diedra from Bethany House:

Long term stay for adult victims with children of domestic violence. They can stay for a year or two depending on the severity of the case. It is a very unique program only a few across the nation. Residents have their own unit not the communal dormitory that you usually see. This allows the resident to have some privacy.

We employ a full time case manager and full time youth coordinator. The long-term stay gives the residents time to heal emotionally, physically and financially. That year to two year stay helps the residents get back on their feet. The data shows that this is successful.

More than 85% of the residents go to independent market rate rent and are successful. There have been many upgrades to the facility. The upgrades have caused a slight decrease in census and the move of new families. We foresee that this upcoming year these numbers will go back up. There is an application and a referral process. There is a small waiting list. We try to prevent the waiting list from being longer than a few weeks. Bethany house now has a say on who rents on the first floor market rent housing. Jane: How many units on first floor? There are 13 rental units on the first floor. Bethany house is not taking rent or involved in that process. Paul: Do you coordinate with the Y? Yes they are our top referring agency.. Length of stay is on average 8 mos. Seeing more trafficking victims lately. Those families usually need a longer length of stay. We have had three or four families into the past couple of years that have had immigration problems. Scott: are you all taking advantage of the trauma services that are being offered. Yes but transportation and childcare are the biggest barriers. Craig: Diedra thank you for your time. Please let us know if we can assist in the future.

3. Craig-We need approval from the board for Tom to purchase the new software. Anything over \$500 needs approval. Motion for approval to purchase new accounting software (Scott) 2nd Jodi. Discussion of new software. Motion passed.

4. Tom-Last year we did our application for COC. Over the past three years our scores had been decreasing. Our scores have increased. At the last board meeting you all had asked if we could compare to other COCs. We increased when examining the Nation's average. We currently have 0 in leverage. We have to change that moving forward to increase our scores. Hopefully we will be in position to apply for additional HUD funding. We did apply for a PSH bonus project but our score from HUD was 30 Out of 60 so more than likely we won't receive that funding. We should be charging all agencies mandated to hold the license for HMIS licenses \$300. We would like them to also get a reporting license as well \$100. This will be a total of \$400 cost increase for the agencies. We will alert the agencies now for the charge to begin in July. Motion to approve this increase (Paul) 2nd Mike. Discussion: Shelly-The agencies can use the grant dollars to pay for this increase.- Scott-We are removing support from agencies but we are adding a staff position to help with HMIS. What is the reasoning for this? Tom-not enough time. Jodi: Will training and support be provided? Tom: yes. Scott: What is the maximum impact on our budget? Tom-\$2000-\$3000 possibly but I would have to look into it. Mike: We need to examine our recipient performance/low performing score and how we can increase. Tom: HUD does not define what a low performing agency is.

5. Tom-we have a great turnout for the congress. We had good feedback. We need to change the name. UT only charged \$100 to use the space.

6. Micelle Issacs -Public Relations Committee-We need to revisit the mission before we can move forward with changing the logo. Please forward any ideas to Michelle. Michelle would like to have this process complete before January. Next meeting is First Tuesday of the month.

7. Jodi –Quality Performance Committee- Jodi reviewed the Toledo Lucas County Continuum of Care report: KPI recommendations 2014 and 2015 are compared in the report. We did have areas of increase, but we should be striving to continue to increase. We are serving a harder to serve population so recidivism will be high. We were held harmless in that category. There will eventually be services reports that will speak to needs in the community. Agencies do fear that this data will be used to reduce funding-we have to stress that this data is a community average and can't be used to grade the agencies.

Discussion: Tom-We can weight the scores but once we do that the agencies can go in and change the measures so then it wouldn't be an accurate score. Jodi: we need to define what a poor performing agency is. Paul: Have we approached other COCs about what tool they use? Jodi: If you get a simple answer to that question we need to be careful due to the community being able to absorb the impact of cut funding and services. Toledo isn't there yet. We are hoping that in the future SDAT will help us to look at the flow of an agency and to have a better understanding of the level of services being given. This would help us to identify underperforming agencies ahead of time so that the board can intervene. Scott: Can't we drill down on the data we have from each agency to identify which agencies are embracing the COC mission, so that we can give the county the information that the county needs? Jodi: yes this would give us the multiple layers of information that is needed.

Peter: We need to be able to give the commissioners information regarding the investment they have made into the homelessness board. Craig: We would like to have score cards for the commissioners to grade each agency.

Motion to approve Quality Performance Report report (Paul) 2nd Rodney. Motion approved

8. TAAEH- Shelly- Discussed DV and how it knows no boundaries and impact lives. Referred to recent tragic event. Shelly: I don't want us to get too far from our goal as a board to visit agencies moving forward.

PIT count January 28 & 29th. The steering committee is continuing to meet. The marketing committee is going to help get the word out regarding what PIT is and how it impacts our community. Shelly suggested that we open Madison with coffee. Website for TAAEH up and running.

December 5th TAAEH luncheon at 11:30 at the Cherry ST. revitalization center.

9. Old Business-Craig- The executive board met to review proposals for auditing firms. GJM, DeMarco, Mira & Kolen firms were considered. The exec board felt that DeMarco did an excellent job and recommend to continue with DeMarco. Scott felt that the benefits to change did not out weigh the cost of changing. Motion to approve going forward with DeMarco (Mike) 2nd Paul.

10. Tom reviewed the schedule for meetings. Motion to approve schedule (Michelle) 2nd Rodney.

11. Craig discussed board tenure. Vanessa Street and Jodi Gross stepped into expiring seats and have only been here for a short amount of time. Peter has suggested that Sophia Lourd would be an excellent person to serve on the board for the county representative. She is from JFS. Move to approve with the exception of the county seat. Motion (Rodney) 2nd Michelle.

Reviewed resume of Michael E. Fehlen as applicant to board member. Motion to approve as board member (Scott) 2nd Mike

12. Tom-Discussed the MOU process changes. There were changes regarding language. Motion to approve the new MOU Process changes (Paul) 2nd Karen.

13. Tom-first round of applications for CFEHI LOI funding.. We recently had a community meeting for the second round of funding. The shelters were the focus. Tom reviewed the shelter recommendations: Fund Catholic Charities whole. Family House & St. Pauls both requested \$300,000. Tom suggests that we wholly fund these applications before we move forward for the 3rd round. Discussion took place regarding funding guidelines. Motion to fund the recommendations with the condition that we will increase funding to the applicants already funded (Paul) 2nd Scott.

Discussion: Mike- Is there an obligation to keep these shelters open for a period of time? Tom-I will check. Rodney abstained. Scott no. Motion carries.

For the good of the order:

15. Peter-Is there going to be an increase in demand for the homeless community with the jail? Tom has drafted a letter. Tom-so far no impact. The letter was to serve as a reminder of the options for our homeless community. The board held a discussion on whether a letter should be sent or if we should wait. The majority feels we should wait and evaluate before a letter goes out.

Meeting Adjourn 10:17