

Toledo Homeless Management Information System (Toledo HMIS)

Disclosure of Data System Use

Dear friend,

This provider uses a shared database called Toledo Homeless Management Information System, or Toledo HMIS. Certain information about you will be stored in this database. This form is intended to answer some common questions about Toledo HMIS, but if you have any concerns, please contact my office at 419.244.9440.

Carl Richard Sutherland, II
HMIS Administrator, Toledo HMIS

What is Toledo HMIS?

Many agencies who provide housing and homeless services in Lucas County, Ohio share a database. The database is called Toledo HMIS and it stores information about clients and the services they are provided.

How will my information be used by Toledo HMIS?

The database stores some information so that we can avoid having more than one record for the same person, like name, date of birth, Social Security Number, and gender.

Other information is used to study the results of providers, such as whether clients in projects increase their income while in the project or if clients generally move to permanent housing after leaving the project.

We also use the information to see how many people might have additional needs, such as domestic violence and some health-related issues. This helps us design programs to match the needs in our community.

Who will see my information?

If you receive services from more than one provider, some of your information may be shared between them, in order to avoid making more than one record for the same person. Your eligibility and housing related information may be shared with providers when referrals are made on your behalf.

However, information about domestic violence, health, and other sensitive items are never shared between service providers. We will also never publish any identifiable client information. For example, instead of saying "Mike, Jane and Doug stayed at this shelter" our reports say things like "three people stayed at this shelter."

What are my rights?

You have a right to review the information that we have about you. If you find mistakes, you can ask us to correct them. You have a right to file a complaint if you feel that your privacy rights have been violated.

If you would like a copy of our entire privacy policy or a copy of your information for your review, this provider can give you a copy.

Participating Providers:

- ADAMS House
- A Renewed Mind
- Aurora Project
- Beach House
- Catholic Charities
- Family House
- FOCUS
- Harbor House
- TASC of Northwest Ohio
- LSS of Northwest Ohio
- National Church Residences
- Neighborhood Properties, Inc.
- The Open Door Ministry
- St. Paul's Community Center
- Salvation Army
- United Way 2-1-1
- Volunteers of America
- WSOS Community Action
- YWCA Apartments

We reserve the right to change this Notice at any time. This Notice is not a legal contract. If this Notice is changed, a copy of the revised Notice will be available upon request and posted on our website, www.tlchb.org.