

Toledo HMIS

End User Training – 2016 Q3

HMIS Standards Version 5

INTRODUCTION

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- In August 2016, HUD released Version 5.1 of the 2014 HMIS Standards
- A minimum of “necessary” changes were made
- Timeline for Implementation
 - September 30th, 2016 (Friday): ServicePoint will be unavailable for data entry/revision
 - October 1st, 2016 (Saturday): HUD requires data collection/entry changes to be implemented
 - October 3rd, 2016 (Monday): ServicePoint will be available for data entry with the new standards changes

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- 3.12: Destinations @ Exit
 - Now required for all Clients
 - Toledo HMIS was already requiring for all clients
- 3.8: Disabling Condition
 - Now required for all Clients
 - Toledo HMIS was already requiring for all clients

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- 3.6: Gender
 - Old Answer: "Other" has been removed
 - Old Sub-Answer: "Specify" Text Box has been removed
 - New Answer: "Doesn't identify as male, female or transgender"
 - Answers from old "Other" will be mapped to the new answer

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- 4.4: Health Insurance (sub-assessment)
 - New Answer: "Indian Health Services Program"
 - New Answer: "Other"
 - New Sub-Answer: "Specify" Text Box
 - Brings the total of HI answers to 10

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- 3.917: Living Situation: *pp.25-33 in the v5.1 Standards*
 - HUD “smashed together” old elements
 - 3.9: Residence Prior to Entry
 - 3.17: Length of Time on Street, in an Emergency Shelter, or Safe Haven
 - HUD Added “Conditional Logic” for some projects
 - In ServicePoint, you’ll only see the questions you need to answer
 - Paper forms become a challenge***
 - One assessment for clients entering Emergency Shelter, Safe Haven or Street Outreach projects;
 - Another assessment for clients entering all other project types

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- 3.917: Living Situation
 - Assessment for ES, SH and SO essentially hasn't changed*
 - Elements are:
 - Type of Prior Living Arrangement
 - Length of time in the previous place of stay
 - Approximate Date this homeless situation began
 - Number of times the client has been homeless on the street, in ES or SH in the past three years including today.
 - Total Number of months homeless the client has been on the streets, in ES or SH in the past three years.

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- 3.917: Living Situation
 - Assessment for TH, RRH, PSH, etc...
 - Elements are:
 - Type of Prior Living Arrangement
 - Broken into 3 Categories: Literally Homeless, Institutional Situation and Transitional or Permanent Housing Situation
 - All other questions depend on *answer to this question*
 - If Literally Homeless, you answer all regularly noted fields:
 - Length of time in the previous place of stay
 - Approximate Date this homeless situation began
 - Number of times the client has been homeless on the street, in ES or SH in the past three years including today.
 - Total Number of months homeless the client has been on the streets, in ES or SH in the past three years.

- 3.917: Living Situation
 - If Institutional Situation, you answer some sub-questions:
 - Did you Stay Less than 90 days?
 - If No, then the questions STOP
 - If Yes, Then "How long?"; and...
 - On the night "before your less than 90 day stay, were you on the streets, in ES or SH?
 - If No, then STOP
 - If Yes, then complete the questions...
 - Approximate Date this homeless situation began
 - Number of times the client has been homeless on the street, in ES or SH in the past three years including today.
 - Total Number of months homeless the client has been on the streets, in ES or SH in the past three years.

- 3.917: Living Situation
 - If Transitional or Permanent Housing Situation, you answer some sub-questions:
 - Did you Stay Less than 7 days?
 - If No, then the Questions STOP
 - If Yes, Then "How long?" and...
 - On the night "before your less than 7 day stay, were you on the streets, in ES or SH?
 - If No, then STOP
 - If Yes, then complete the questions...
 - Approximate Date this homeless situation began
 - Number of times the client has been homeless on the street, in ES or SH in the past three years including today.
 - Total Number of months homeless the client has been on the streets, in ES or SH in the past three years.

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- 3.917: Living Situation
 - There are no examples as of today of how the conditional logic will look in ServicePoint
 - Examples will be shared if/when they become available (before go live).

- 4.17: Residential Move-In Date (Rapid ReHousing Only)
 - Has been required in the standards since October 2014
 - Being rolled out by Toledo HMIS on October 1st, 2016
 - All clients enrolled in an RRH project on October 1st, 2016 must have a date
 - Standards, p 65: "The Residential Move-In Date is the date of the first night the client stays in a permanent housing unit while he or she is enrolled in an RRH project."
 - Further backfilling of data may be necessary for accurate reporting to Funders
 - ******You will see the prompt on your Entry assessments, but it will only required for RRH Projects***

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- PATH, VA and RHY Changes...
 - Guidance will be issued to specific projects prior to October 3rd.

Questions?

Revised Paper Forms

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- There are revised forms for Entry, Update and Exit
 - Answers have been changed according to standards
 - Gender
 - Health Insurance
 - Living Situation has been rewritten
 - Client Location/CoC Code has been moved (read only)
 - Questions have been added for
 - Zip Code of Last Permanent Address
 - Zip Code Quality
 - For Update/Exit, *Employed?* has been added.

Form Training for Data Collectors

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- Toledo HMIS is going to Training for Data Collectors
 - Announcement went out to all Agency Admins
 - Target Audience is non-End Users
 - End Users may attend
 - Explain Standards
 - Review Forms
 - Two Dates:
 - Thursday, September 22nd, 2016 @ 2pm
 - Monday, September 26th, 2016 @ 10am
 - Where? TLCHB Conference Room B
 - Doodle Poll for interested session

- Revised Disclosures and Other Documents
 - *Updated* Disclosure of Data System Use
 - *Updated* Purpose of Data Collection
 - *Updated* Glossary of Acronyms
 - *New*: Children's School Information Form
 - *Yes, Cindy, it's true!*
 - *Forthcoming*: Updated Entry Cheat Sheet
 - *Forthcoming*: Cheat Sheets for Update and Exit
 - *Forthcoming*: Visibility Provider Cheat Sheet

Discussions

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- Annual Assessments
 - For all projects where clients may stay over 365 days...
 - If you're not already doing annual assessments, let me know
 - *We need a plan!!!*

Discussions

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- Ethnicity
 - *Ethnicity is not Race*
 - *Ethnicity is defined by culture*
 - *Examples:*
 - *Latino is defined as "from a Latin culture":*
 - *Latin America, South America, Caribbean*
 - *There can be White Latinos, Black Latinos, or Native American Latinos*
 - *Middle Eastern is similar, but not defined by HUD*

Discussions

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- Ethnicity
 - How to document in HMIS
 - If you ask their race and they say "Latino"
 - *Race = Client Refused*
 - *Ethnicity = Latino/Hispanic*
 - If you ask their race and they say "Arabic" or "Middle Eastern"
 - *Race = Client Refused*
 - *Ethnicity = Client Refused*
 - HMIS Data is self-report!

Discussions

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- APRs...
 - Check in eSnaps!
 - Currently using the “old” APR
 - 0625
 - 0631
- Case Plan → Case Plan File Attachments
 - There is a size limit! 5 MB

Questions?

Next Training Session...

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- 2016 Privacy and Security Training
- November 30th, 2016 @ 3pm (to 4pm)
- United Way Conference Rooms A & B