



## **Toledo Lucas County Homelessness Board**

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### **TLCHB Board Meeting**

**January 27, 2016**

Meeting opens 8:33

In Attendance: Mike Badik, Heather Baker, Mike Fedlen, Craig Gebers, Michelle Isaccs, Laura Jenkins, Jane Moore, Rodney Schuster, Robert Stevens, Shelly Ulrich and Karen Wu

#### **Update on Community Veterans Committee:**

Richie shared a packet with the board. We are still getting information ready for demo. Planning Meeting CVC is upcoming on February 3<sup>rd</sup>. There has been an increase in Master list usage. There are still veterans that aren't listed at ADAMS House but they are expected to be added to the master list this week. Processes and procedures are still in development. They are listed in the packet shared. Would like all shelters there at the list meetings. Family House will be approached about a liaison. Cherry Street has yet to attend a meeting. Craig thanked Richie and Liz for additional work with the homeless veterans.

#### **Review of Year End Demographic Reports:**

Goal to go through the KPI of all the different agencies that are funded

Richie reviewed the demographics report. Discussion: 3629 clients served in Lucas County in the project categories. The report breaks down Veteran status, resident status prior to project entry, racial and ethnicity data. Cherry Street data is not included. Liz Simon will be doing PIT data for Cherry Street this year. Once we get a copy of the data from Cherry Street, it will be analyzed for incorporation into HMIS. The discussion with Liz Simon was very positive which further boosts confidence that the data sharing will eventually be an ongoing process. The definition of Chronic Homeless has changed per HUD. The amount of time that you have spent homeless vs how many times you were homeless. Your episodes of homelessness have to total more than twelve months. What processes are being put in place for Veterans homelessness is going to be put in place for chronic homelessness. We need to take inventory for what we have in place now so that we can be prepared.

Craig: Please review this data. This will give us an idea of who we should be serving as a COC. Please note the large amount of youth that are in this data report. We need to come up with community solutions to deal with this as a COC. Collaboration and partnership is key.

#### **Review and Approval of Fiscal Reports**

Nancy was not available to review the fiscal report. Craig shared the report with the group. This is in preparation for the upcoming audit. We are in a good place due to the good management of the staff in place. We have maxed all of the grants in place and used funds accordingly. We are in a better financial place than we were several years ago. Nancy is almost finished with moving from SAGE to ABILA which is a true accounting software program. Motion to approve the financial report (Rodney) second (Laura) Motion passed unanimously

## **Request to County for Shelter and Board Funding**

Laura questioned the county funding, will it be a continual funding process? Would also like to know how the shelters are using the funding? She suggested that the City come to the table as well as another major partner, not just the County. Craig stated we can get additional information from the shelters as to how the funding was used. Liz described what TBRA Tenant based rental assistance is. This funding can be utilized through the shelters or other services the client may be linked to if they are not in a shelter. Laura stated that she will put in a request for funding from the commissioners. She suggested that we send a funding request directly to the Mayor as well.

Liz has gathered the information for the general program report (GPR). The applications for ESG/CDBG funds are due back on February 12<sup>th</sup> by 4:30. Citizens meeting on March 8<sup>th</sup> at 1:00 review the applications. Point in Time PIT-this was probably the best count in recent years. We found more people the night of the point in time count due to the weather. 16 volunteers for the night count. The volunteers are broken up into zip code groups. St. Pauls provides a driver and van to escort the clients found to the shelter. HUD requires that the count is done in the last 10 days of January.

## **Executive Director Search**

Kevin the final candidate was not able to sell his condo in NY City and therefore could not accept the job. He notified this group in mid-November. The third candidate had accepted another position. This last search the job was posted on Ohio means jobs. We have three candidates. Two resumes have been shared with the board via email. Discussion on candidates took place.

Karen Wu, Laura and Heather Baker have volunteered to be on the interview committee.

## **Consulting Request**

Michelle Issacs and Mike Badik's proposal for consulting services have been proposed.

## **Youth Shelter**

Tabled until the next meeting.

## **Board Schedule**

## **TAAEH Update**

## **Old Business**

## **Announcements**

**Adjourn Meeting adjourned at 10:11**